



**SPHI, Sweetpotato Seed Systems Community of Practice Meeting
7TH Consultation Meeting, Colline Hotel, Mukono – Uganda
June 13-14, 2017**

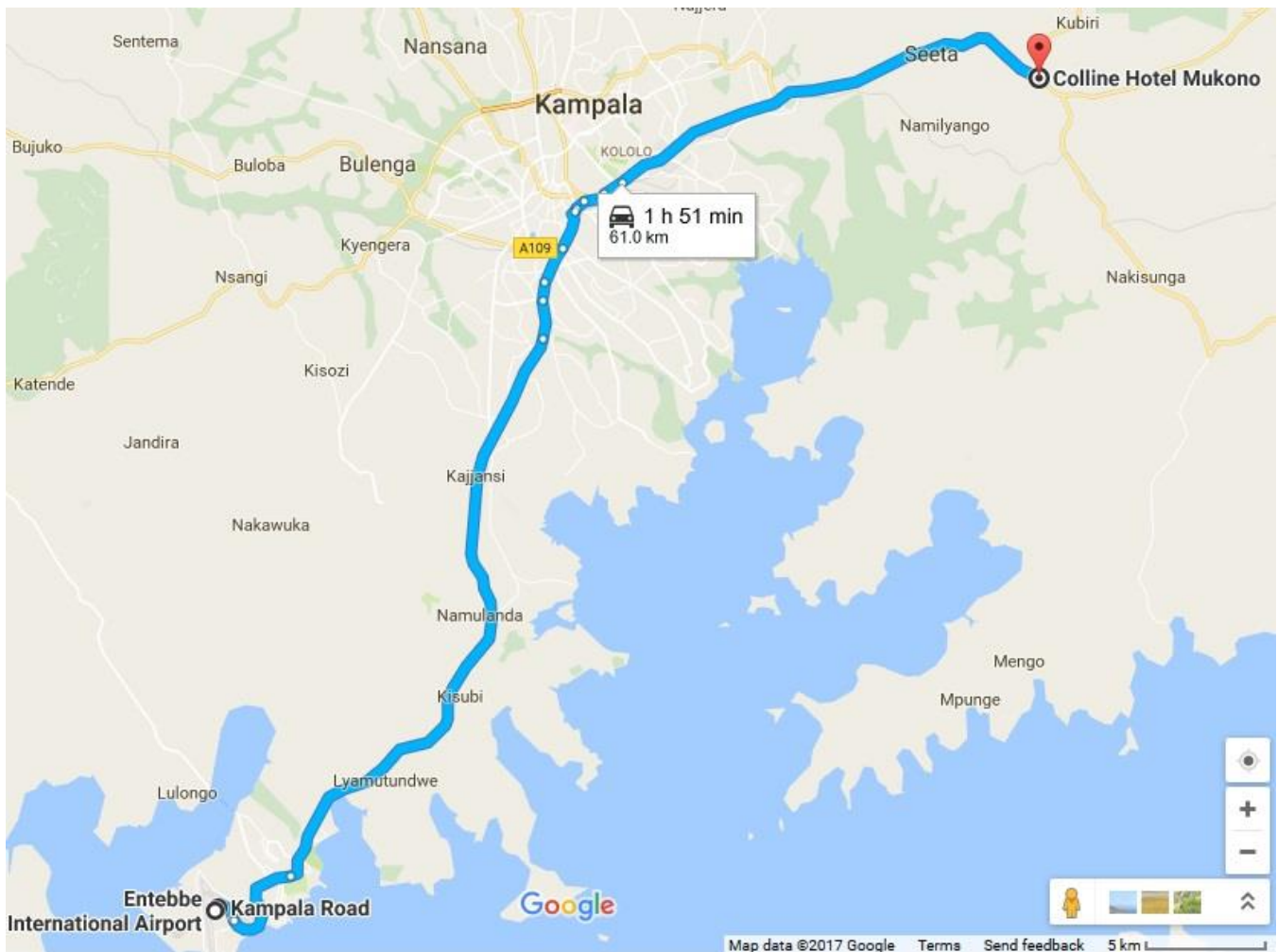
IMPORTANT TRAVEL INFORMATION

A. Arrival in Entebbe:

All participants who have sent their travel details in advance will be picked from the airport - Entebbe International Airport by Colline Hotel Transport and transferred to the Colline Hotel, where all the participants will be staying during the meeting. The hotel is approximately, 61.0km (1hr 51 minutes) from Entebbe International Airport.

B. Airport Transfers:

Colline Hotel, Contacts: **Flavia Kasozi**: +256 392 790212. Mobile: +256 782 569736/+256 704 569736
Stephen Kokocal Mob. +256 755 668113/+256 782 468113



C. Meeting Venue:

The SPHI Seed Systems Community of Practice Meeting will be held in Colline Hotel. For more information kindly visit the link below: <http://collinehotel.com/> . The meeting will be in Little Crane A Hall.

D. Meetings/Activities

12th June, 2017:

SASHA SGA partner progress review meeting

June 13- 14, 2017:

7th Annual Seed Systems Community of Practice meeting

15th-16th June 2017:

Seed Systems Module Revision Meeting

E. Reimbursement of Travel Expenses

Reasonable in-country travel cost, visa and domestic air ticket costs will be refunded to sponsored participants. These will be refunded ONLY on receipt basis, hence please bring all receipts and other relevant support documents that warrant reimbursement.

F. Sustenance Allowance/ Per diem

All participants will be provided with lunch, tea and coffee during the meeting days. A moderate allowance (to cover the cost of dinner and incidentals) will be provided to sponsored participants as per their invitation letter. During travel days, an allowance to cover lunch, dinner and incidentals will be provided for sponsored participants. CIP-project staff should process their travel advance request from their own country office before travel.

G. Vaccinations:

Participants residing from yellow fever prone areas are required to be inoculated against yellow fever and to carry valid yellow fever certificates. Please note that the Ugandan Airport/Border Health Officials are very strict on this. Regarding other recommended vaccinations, kindly consult your doctor.

H. *Invitation Letters:

Invitation letters have been sent to all participants. Kindly hand carry the invitation letter sent to you for on-line visa application or visa on arrival at Entebbe International Airport.

I. *Passport and Visa:

All international visitors require a valid passport and visa for entry into Uganda, apart from Kenyans, Tanzanians, Burundians and Rwandese. For those participants without Ugandan consulates in your country you will get visa on arrival. However, you will need to obtain e-visa confirmation before departure. Please check your visa requirement before travel. Refer to [HTTPS://VISAS.IMMIGRATION.GO.UG/](https://visas.immigration.go.ug/). Standard fee rate for Ordinary Visa is US \$ 50, US \$ 100 for Multiple Entry, and US \$ 30 for Transit.

You will need to personally pay for your single-entry visa fee, costing \$50, which is refundable during the meeting. Kindly ensure you carry the receipt for refund purposes, as it would be impossible to refund without a receipt.

J. Power Adaptors



In Uganda the standard voltage is 230 V. The standard frequency is 50 Hz. The power sockets that are used are of type D / G.

K. Field Trip(s)

Participants will be going on field visits in the morning of June 14th, 2017. Participants are encouraged to carry with them a pair of comfortable shoes and clothing for the trip.

L. Security:

The security in Mukono is good; participants are advised to seek the advice from the Meeting Coordinators if they wish to visit any place outside the meeting venue.

M. Liability and Insurance

CIP shall not be held liable for personal accidents or losses or damage to private property of participants to the meeting. Participants should make their own arrangements with respect to personal insurance. It is strongly recommended that participants take out adequate travel and health insurance prior to commencement of travel. Participants can procure travel insurance from CIP official travel agents Britam Insurance Uganda Limited. Contact person is Patrick Wobusobozi on telephone number +256 772 372 065/+256 754 001991.

N. Disabled Facilities

If you require disability specific facilities, please notify the secretariat Phone: +256 772 825725.

Email: m.ameru@cgiar.org











O. Dietary requirements & Ramadhan Season

Please let Martha Ameru know if you have any special dietary requirements. Also, as this is Ramadhan season, if you are fasting, please let us know so that we can arrange a schedule for your meals with the hotel.

P. Weather:

Mukono has a tropical climate. The rainfall in Mukono is significant, with precipitation even during the driest month. The average annual temperature is 21.5 °C. In a year, the average rainfall is 1390 mm. The driest month is July but the warmest month of the year is March. Please see the expected temperatures and rainfall below and bring appropriate clothing.

14 Day Weather Forecast

	Thursday Jun 08 th	Friday Jun 09 th	Saturday Jun 10 th	Sunday Jun 11 th	Monday Jun 12 th	Tuesday Jun 13 th	Wednesday Jun 14 th	Thursday Jun 15 th	Friday Jun 16 th	Saturday Jun 17 th
										
	Sunny	Sunny	Sunny	Sunny	Sunny	Sunny	Sunny	Partly cloudy	Moderate or heavy rain shower	Partly cloudy
Rain(%)	1%	1%	11%	0%	16%	7%	0%	10%	10%	10%
High	30°C	30°C	28°C	27°C	28°C	27°C	27°C	29°C	28°C	29°C
Low	15°C	17°C	16°C	15°C	15°C	16°C	17°C	17°C	18°C	19°C

Q. Geography

Mukono is one of the Districts in the Central Region of Uganda. Uganda is one of the six African states that lies on the equator. Most of Uganda is north of the equator. It is in Eastern Africa, west of Kenya, south of South Sudan, east of the Democratic Republic of the Congo, and north of Rwanda and Tanzania. It is in the heart of the Great Lakes

Important Numbers:

Secretariat

Stephen Kokocall - Colline Hotel Tel: +256 755 668113/+256 782 468113

Flavia Kasozi – Colline Hotel Tel: +256 392 790212 Mobile: +256 782 569736/+256 704 569736

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Martin Ogwal (CIP Meeting IT support): Mob: +256 772 356655

We look forward to seeing you in Mukono, Uganda.