

BNFB Project - Reporting Period: May 1 to 15, 2016

CIP BI-WEEKLY UPDATES

1	Major accomplishments during the last two weeks
a)	Regional-Nairobi, Kenya Hilda Munyua – Project Manager
	<ul style="list-style-type: none"> • Reviewed and finalized revised CIMMYT and CIAT SGAs. CIMMYT SGA is signed while CIAT's has been sent for signing; • Worked with Finance to refine the revised BNFB Budget to reflect rent, IT, additional personnel, consultancy and activities costs. The revised budget was sent to Finance for review and to be sent to Grants and Contracts for submission to BMGF; • Followed up on the Senior Country Coordinator – Nigeria position and the issue is now resolved • Followed up on staff work plans; • Addressed day-to-day management and administrative issues; • Reviewed revised scope of work and budget for seed-systems Nigeria and SRI-Kibaha; • Provided input to induction programme for Capacity Development; • Edited the revised BNFB inception workshop report; • Updated briefing notes and participated in the 4th Consultative Meeting with BMGF for March-May 2016; • Provided input to the draft Tanzania Multisectoral Action Plan for Prevention of Micronutrient Deficiencies in Tanzania; • Provided feedback on draft regional advocacy materials; • Drafted flyer on BNFB; • Attended training on delegation of authority.
b)	Godfrey Mulongo – Regional Monitoring and Evaluation Specialist
	Major accomplishments Last Two Weeks
	<p>Implement BNFB MEL system:</p> <ul style="list-style-type: none"> • Finalized the MoU for Matoborwa Company; • Drafted the M&E plan for BNFB; • Provided initial comments into the Multisectoral Action Plan for Prevention of Micronutrient Deficiencies document, Tanzania; • Provided final review for CIMMYT's SGA; • Provided feedback on the regional advocacy materials.
c)	Moses Mnzava – Country Coordinator Tanzania
	<p>Participation in the NMNAP- Micronutrient task Force 2 weeks workshop</p> <ul style="list-style-type: none"> • Managed to incorporate biofortification in the draft NMNAP - Biofortification featuring in the NMNAP bottleneck analysis, log-frame and results framework; • Started the discussion on recalling the draft National Nutrition Policy to incorporate the micronutrient component and biofortification; • Started discussion with TFNC and the Micronutrient Program - Ministry of Health - the draft nutrition policy is at a stage where its awaiting a cabinet paper to be tabled in the parliament - exploring the possibility to recall the draft policy to strongly feature the micronutrient component and biofortification.
d)	Phorbee Olapeju – Country Coordinator Nigeria
e)	Wende Mengesha – IITA NIGERIA
	<ul style="list-style-type: none"> • Field preparation for breeder seed increases of Pro-vitamin A maize parental lines;

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f)	Nelson Ojijo – FARA GHANA
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g)	Nancy Munyeki – Senior Program Assistant
	<ul style="list-style-type: none"> • Budget – continuous monitoring of the BNFB Budget to ensure the costs charged are accurate; • Computers – Followed up with the purchase of the BNFB Project Computers for the new staff in Kenya, Nigeria and Tanzania; • Support in editing the BNBB Project Inception Report; • Preparing the BNFB biweekly reports; • BNFB Calendar – following up with the staff to provide their activities for the next two quarters to be incorporated in the BNFB Calendar
2	Major challenges being faced
	<p>TANZANIA – Moses Mnzava</p> <p>Becoming a member of the Micronutrient task force to develop NMNAP has been an excellent opportunity to incorporate biofortification. Some of the challenges - the fact that I am in a Vitamin A sub-team with little influence on other teams such as the Iodine team; and Anaemia team. Unfortunately neither Dr. Kaganda or Dr. Towo are in the task force - and therefore we don't have a biofortification flag bearer in other team. Data and source of data for biofortification in Tanzania. We may need to consider how to establish an authentic biofortification resource platform - which will document various information, data etc. on biofortification in Tanzania. I think the national biofortification platform when established can be a useful tool towards this end. Another challenge is that other NMNAP task forces are proceeding with their work and some have submitted their draft. It seems it will be a huge challenge to as time is running out fast to coordinate the chairs, and facilitators workshop to inform them about biofortification and see how it can feature in their report as well. This would have been very important because of a recent development where it appears the contributions of the task forces will be stand-alone publication and then there will be one general summary. From the look of this, it appears biofortification will most likely appear only the Micronutrient publication-especially in Vitamin A. I am still working out a strategy to see how we can have it in the Iodine and Anaemia sections.</p>
3	Any major events planned for the next two months
a)	Project Manager - Hilda Munyua
	<ul style="list-style-type: none"> • Follow-up on disbursement of funds to CIMMYT, CIAT and SRI-Kibaha; • Follow up on revised BNFB project budget and approval of budget; • Send sub-grant agreements SRI-Kibaha for signing and follow up on disbursement of funds; • Work with Grants and Contracts on a partnership agreement with HarvestPlus; • Finalize budget and work plan for Nigeria; • Finalize the process of engaging the Senior Country Coordinator – Nigeria upon approval of revised budget; • Induction for Capacity Development and Communications Specialist; • Finalize and distribute the BNFB inception meeting report; • Finalize pending work plans (new staff); • Coordinate the SITAN consultancies in Tanzania and Nigeria based upon approval of BNFB revised budget.
b)	Godfrey Mulongo – Regional M & E Specialist
	<ul style="list-style-type: none"> • Supported the launching of BNFB project by finalising the M&E plan for BNFB.
c)	Moses Mnzava – Country Coordinator Tanzania

	<ul style="list-style-type: none"> Recruitment of Tanzania BNFB support staff - Project assistant and Driver - Advertisement of the posts, interviewing and engagement of suitable candidates; Establish the BNFB Tanzania Coordinating Office at TFNC - Finalise the signing of CIP-TFNC partnership MoU; renovating of the office and furnishing; moving in and concretising BNFB presence at TFNC; Tanzania country nutrition situation analysis - Review SITAN consultant's proposal; engage SITAN consultant for reviewing and agreeing on SITAN ToR, exercise and deliverables; BNFB Advocacy, Communication and Implementation Strategy - Discuss and agree with SITAN consultants the specific deliverable of developing the BNFB Project advocacy, communication and implementation strategy; NMNAP - Participant in meetings, workshops and related activities to ensure biofortification features strongly in the draft National Multisectoral Nutrition Action Plan; Exploring the biofortification platform agenda - Supporting the preparation and presentation of biofortification agenda in the fortification alliance workshop; exploring on other options.
d)	Nelson Ojjo – FARA Ghana
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e)	Nancy Munyeki – Senior Program Assistant
	<ul style="list-style-type: none"> Training at ILRI – Field Accountants Workshop; Preparing the bi-weekly reports for the BNFB staff; Analysis of the budget for BNFB Project to ascertain the expenses posted by for BNFB are accurate; Support in sourcing for a Printer for the BNFB Tanzania staff;
4	What are the five major things your team will undertake in the next 2 weeks?
a)	Project Manager - Hilda Munyua
	<ul style="list-style-type: none"> Follow through the signing of CIAT's sub-grant agreement and disbursement of funds to CIAT and CIMMYT; Send the SRI- Kibaha SGA upon approval of revised budget; Follow up on recruitment of Program Assistants (Tanzania and Nigeria) and driver (Tanzania); Finalization and distribution of BNFB inception workshop report; Engage consultants for the SITAN based upon approval of revised BNFB budget; Finalization of regional advocacy materials.
b)	Regional Monitoring and Evaluation Specialist - Godfrey Mulongo
	<ul style="list-style-type: none"> Implement BNFB MEL system
c)	Country Coordinator – Tanzania Moses Mnzava
	<ul style="list-style-type: none"> Finalise CIP/TFNC MoU - Fast-tracking the finalisation and signing of the CIP-TFNC MoU; Finalise SITAN consultant engagement - Finalising the discussion and commission of the SITAN assignment to the consultant; NMNAP - Participating in the Micronutrient Deficiency Task Force workshop to finalise the draft 'chapter' for the NMNAP; Proceed with stakeholder Mapping and Engagement - Proceeding with BNFB strategic stakeholders identification/mapping and preliminary engagements to introduce the project; BNFB support staff recruitment - Proceed with the process of BNFB support staff recruitment.
d)	Nelson Ojjo – FARA Ghana
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e)	Nancy Munyeki – Senior Program Assistant

	<ul style="list-style-type: none">• Work with the Procurement Department to source for quotations for a Polycom, a camera bag, and computer locks for BNFB Project staff;• Monitor the BNFB Budget to analyse the expenses to correspond with the payments;• Support in finalizing the BNFB Project Report;• Prepare travel logistics for the BNFB staff;
5	Any upcoming missions / visitors the team should know about